ONLINE LEARNING BEHAVIOR GUIDELINES - For Students

All students enrolled in the Omaha Public Schools are subject to the guidelines and expectations spelled out in the Student Code of Conduct (LINK HERE). Additionally, students receiving digital curriculum and instruction online should be aware of appropriate use computers, digital devices, and the network (see page 15 in the Student Code of Conduct). Any activity, which violates local, state, or federal laws, is considered a violation of the Student Code of Conduct, will result in disciplinary action, and may be referred to law enforcement.

As an online student, there are additional expectations regarding proper Internet etiquette in order to protect all students. Internet access must be used in a responsible, safe, efficient, ethical, and legal manner. We appreciate partnering with parent(s) and guardian(s) to teach responsible Internet use. Please review the following guidelines and expectations carefully:

- **Security is a high priority**, especially when the system involves many users. If you identify a security problem in the school's computers, network, or Internet connection, notify school staff.
- **Protect your password**. Keep it secret from anyone except your parent(s) or guardian(s).
- **Students are responsible for appropriate behavior** on the network. Always use a computer in a way that shows consideration and respect. It is not acceptable to use obscene, profane, threatening, or disrespectful language.
- **We take integrity and authenticity of student work** very seriously. Do not cut, copy, or plagiarize Internet content or the work of your online classmates.
- **It is illegal to create harmful computer viruses**.
- **Email is not private**. Never say anything via email that cannot be seen/read publicly.
- **Beware of emails from anyone, particularly anyone you don’t know**, asking for personal information, attempting to arrange meetings, or engaging in personal contact. Alert school staff of any message you receive that is inappropriate or makes you feel uncomfortable.
- **Email with your online classmates should be course related**. It is prohibited to send unwelcome email to your online classmates.
- **Email addresses that use profanity or may be construed as offensive, shall not be permitted**.
- **OPS Staff will cooperate fully** in any investigation related to any illegal activities conducted through Internet access. Any violations may result in disciplinary and/or legal action.

**Academic Integrity** means that all work submitted is created by the student and is an original representation of the student’s work. When students submit an assignment that is not their own original work, they may be violating academic integrity. Please see Cheating or Plagiarizing in the Student Code of Conduct.

**STUDENT CODE OF HONOR**
A student should NEVER:

- Share their Username and Password with anyone other than their parent(s) or guardian(s)
- Use anyone else’s Username and Password
- Obtain or assist anyone to obtain unauthorized access to the network
- Post their or anyone else’s personal information (i.e. address, email, telephone number, etc.)
- Post private messages sent to them